

SH/1T(8000) - XS01
Rules Manual

Manual XS01

Boiling the kettle



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Issue	Date	Notes	Authorised by
1	September 2009	Beware of paper cuts	Nanny

You will need this manual if you carry out the duties of:

- a teasmade
- a domestic
- a serf
- Roy & Hayley Cropper
- a safety professional's assistant.

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Definitions

In this manual, **boiling** means any process which will cause a liquid to:

- get hotter
- let off steam
- adopt a gaseous state
- effervesce
- become useless as a cooling agent
- cause heart murmurs at the Health & Safety Executive
- help clear nasal congestion.

It includes, but is **not** limited to:

- agitating
- coddling
- poaching
- seething
- simmering
- smoldering.

2 Principles

2.1 Applying procedure XS01

A kettle must be boiled using the procedure set out in this manual if hot beverages or Pot Noodles are to be prepared on or near the line or lineside, and all the following conditions apply:

- at least one member of the workgroup is slightly thirsty or peckish
- it is at least two hours since the last tea break
- the break will be kept as short as possible and last no more than 15 minutes
- the van door will be kept open whilst the kettle is being boiled
- the Costa Coffee delivery service is not available.

If more than six people need to be provided with a hot beverage or Pot Noodle, the requirements of manual XS721 *Heating liquids using a Jet engine* must be applied.

2.2 The person responsible for boiling the kettle

a) If only one group is involved

If hot beverages or Pot Noodles are being prepared for just one group, the person in charge must appoint someone to supervise the operation. This person must be certified as 'Competent to take Charge of a Kettle' (CoCK).

b) If more than one group is involved

If hot beverages or Pot Noodles are being prepared for more than one group, the person in charge must arrange outside caterers, a marquee and toilets.

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Arranging the protection

The people responsible: CoCK, nanny

CoCK

3.1 CoCK's arrangements

You must wear the following Personal Protective Equipment:

- flame-retardant body armour
- asbestos boots and gauntlets
- crash helmet with integrated face mask.

You must ensure that:

- all drink preparation surfaces and receptacles have been 'deep cleaned' by Kim and Aggie
- the temperature of the water to be boiled has been maintained at 8.4°C for the preceding five hours
- authority to operate the kettle has been granted by the National Grid
- an exclusion zone of 3m (10 feet) is established around the kettle until at least 30 minutes after it has boiled
- the kettle is switched on by a girl.

nanny

3.2 Nanny's arrangements

You must ensure that:

- operation of the kettle is made as complicated as possible
- instructions are badly written and suitably vague
- an unnecessary competence regime has been established
- sufficient paperwork has been generated to protect the company from any potential liability
- a cosmetic research project has been commissioned.

4 Recording the arrangements

The person responsible: CoCK

You must complete four copies of the CoCK Form (XS01F) before the kettle is plugged into the power source. **CoCK**

Record of Kettle Boiling Arrangements (XS01F) (Copy 1#4)						
A. General information						
Name		Sentinel Card No.				
Geotag reference		Hardhat Pantone colour				
Mother's inside leg measurement		cm	Length of granny's artificial leg		cm	
B. Water to be boiled						
Volume of water to be boiled		ml	Alkalinity of the water	pH		
Water source		Chemical formula of any additives				
C. Power source						
Power taken from	OUTLET IN VAN	OVERHEAD LINE	THIRD RAIL	HYDROGEN FUEL CELL	WIND/SOLAR	LOOKOUT'S ARSE
Voltage		V	Nearest power station			
D. Hygiene						
Area of surfaces deep cleaned		m ²	Cleaning solution tasted by			
No. of drinking receptacles used		Tensile strength of handles		N/m ²		
Manufacturer of drinking receptacles	WEDGEWOOD		WATERFORD CRYSTAL	POUNDSTRETCHER		
E. Authority						
Authority no. (x)		$(2x-7)*4 + \sqrt{2\pi x^3} =$				
Issued by		Time/date				
Solicitor		Salary		£		

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After the kettle has boiled

The person responsible: CoCK

CoCK 5.1 Withdrawing the protection

When the kettle has boiled, you must:

- arrange for the protective palisade fencing around the kettle to be dismantled
- contact the local Accident & Emergency department so they can withdraw their Major Incident Plan
- turn off the sprinkler system
- allow the water in the kettle to cool.

CoCK 5.2 Telling nanny

You must:

- contact nanny and tell them your name, birth sign, favourite breakfast cereal and the time (in case they don't have a watch)
- assure them that the kettle has been decommissioned and sent for incineration
- confirm that the late running of trains may resume
- not express any unauthorised opinions.



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